

12-4-1978

Edwardsville Bulletin: December 4, 1978

Southern Illinois University Edwardsville

Follow this and additional works at: <http://spark.siu.edu/bulletin>

Recommended Citation


Southern Illinois University Edwardsville, "Edwardsville Bulletin: December 4, 1978" (1978). *SIUE "Bulletin"*. 230.
<http://spark.siu.edu/bulletin/230>

This Article is brought to you for free and open access by the University Archives and Special Collections at SPARK. It has been accepted for inclusion in SIUE "Bulletin" by an authorized administrator of SPARK. For more information, please contact gpark@siue.edu.

Edwardsville Bulletin

To the Faculty and Staff of Southern Illinois University at Edwardsville

Vol. 11, No. 4
December 4, 1978

MEMO TO: The University Community
FROM: Kenneth A. Shaw, President 
SUBJECT: Administrative Organization of the University

The chart on the last page of this bulletin indicates the current overall administrative organization of SIU-E. The chart does not include personnel in the immediate offices of the President and the Vice-Presidents, hence, the sections which follow are presented.

1. Office of the President

- a. President (Kenneth A. Shaw)
- b. Executive Assistant to the President (James R. Buck)
- c. Assistant to the President (Peter L. Simpson)
- d. Special Assistant to the President (Thomas Leffler - 50%)
- e. Executive Secretary (Wilma Jene Bond)
- f. Documentary Classifier (Florence Gillig)
- g. Office Supervisor (Vernita Patton)
- h. Secretaries (Cheryl Madson)
(Kathy Smith)

2. Office of the Vice-President for Business Affairs

- a. VP/BA (Ria C. Frijters)
- b. Special Assistant to the VP/BA, Special Projects (Arthur Grist)
- c. Special Assistant to the VP/BA, Security (Thomas Leffler - 50%)
- d. Special Assistant to the VP/BA, Personnel Matters (Ruth Eidson)
- e. Administrative Secretary (Kay Wannamaker)

3. Office of the Vice-President and Provost

- a. VP/P (Earl E. Lazerson)
- b. Administrative Secretary to VP/P (Carol Wright)
- c. Secretary to VP/P (Jean Hunt)
- d. Assistant Vice-President, Special Programs and Minority Affairs and Acting Director of East St. Louis Center (Emil Jason)
 - Administrative Aide (Lula Lockett)
 - Administrative Secretary (Marian Miller)
 - Secretary (JoAnn White)
- e. Assistant Vice-President, Academic Programs (Jane Altes)
 - Administrative Assistant (Dan Gonczy)
- f. Assistant to the VP/P, Resource Management (Luther Statler)
 - Departmental Business Manager (Robert DeGrand)
 - Statistician (Wilbert Schweiger)
 - Chief Clerk (Carol DeConcini)

- g. Assistant to the VP/P, Administration (William Gardner)
- h. Assistant Vice-President, Academic Personnel Administration (Earl Beard)
 - Administrative Secretary (Betty Fedor)
 - Administrative Secretary (Helen Morrow)
 - Administrative Clerk (Helen Philabaun)
 - Receptionist (Pat Joshu)

4. Office of the Vice-President for Student Affairs

- a. VP/SA (C. Scully Stikes)
- b. Executive Assistant to the VP/SA (Glenda M. Lawhorn)
- c. Administrative Secretary (Peggy L. Kohler)
- d. Clerk II (Gloria A. Jumper)

Attachment

