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Edwardsville Bulletin

To the Faculty and Staff of Southern Illinois University

Vol. 5, No. 14
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POLICY ON EXPRESSIONS OF SYMPATHY INVOLVING THE USE OF UNIVERSITY FUNDS--Currently the policy of the University with regard to expressions of sympathy is that they are handled centrally out of the President's office. Such expressions are made in the name of the University faculty and staff and are for flowers or charities designated by the family. On the occasion of the death or serious illness of a faculty or staff member or a death in the faculty or staff member's immediate family, such information should be communicated to the President's office. No other University funds should be used for this purpose. Any other expressions of sympathy should be handled on a personal basis.

Office of the Controller