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 **BULLETIN**

To the Faculty, Staff and Students of Southern Illinois University at Edwardsville

PRESIDENT'S OFFICEVol. 26, No. 5
February 23, 1995

FEB 23 1995

SOUTHERN ILLINOIS UNIVERSITY
AT EDWARDSVILLE

MEMO TO: SIUE Employees

FROM: Nancy Belck *Nancy Belck*

SUBJECT: Child Care Needs Assessment—Employee Telephone Survey

The SIUE Early Childhood Center (ECC) is currently undergoing a strategic planning process to determine the long-term direction of the unit and the future of child care services at SIUE. To assist in this process, information is needed on specific child care needs and issues facing SIUE employees and students. An Early Childhood Strategic Planning Committee has developed two questionnaires to be administered to SIUE employees and students during the next several weeks.

A telephone survey will be conducted for all SIUE employees during evening hours, starting February 26. Your participation is voluntary, and all individual responses will be held strictly confidential. Only aggregate statistical data will be analyzed for discussion with the ECC Strategic Planning Committee.

A separate in-class survey is under development to be administered to SIUE students in randomly selected classes within the next couple of weeks. Given the importance of this study to the SIUE community, faculty are urged to cooperate in the administration of this survey. If your class is selected, please work with Regional Research and Development Services staff to ensure that an adequate number of SIUE students complete the survey.

Regarding any questions or comments about this survey, please contact Joseph Stoff of RRDS at extension 3500. Thank you for your time and cooperation.