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Recommended Citation

Southern Illinois University Edwardsville, "Edwardsville Bulletin: October 16, 1986" (1986). *SIUE "Bulletin"*. 382.

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BULLETIN

To the Faculty and Staff of Southern Illinois University at Edwardsville

October 16, 1986

Vol. 17, No. 17

MEMO TO: University Community

FROM: Earl Lazerson *E. L.*

SUBJECT: Long Range Planning

The Long Range Plan guiding resource allocations to academic programs and support units developed by the Long Range Planning Committee (LRPC) in 1983-84 has served the University well. The plan provided an initial, comprehensive examination of all University operations and was the first step in the creation of an ongoing cyclical review and planning procedure.

These ongoing review and planning procedures were developed in 1985-86 by the LRPC, and will be implemented this year. Procedures for academic program reviews will differ slightly from those for support unit reviews. However, in both instances, the process has been designed to accommodate existing University and Illinois Board of Higher Education efforts, as well as to take into account the planning responsibilities of the LRPC and the annual oversight work of the Budget Review Committee. Summaries of the procedures follow.

A. Instructional, Research, and Public Service Programs and Units

1. By September 1 of each academic year, the Vice President and Provost will provide to the LRPC program reviews and administrative commentary on these reviews completed in the prior year.
2. The LRPC will review these materials with the affected units and the Provost. The intent of these discussions is to refine unit and program goals.
3. The LRPC will make recommendations concerning unit goals and resource allocations for the ensuing five years, and forward these recommendations to the University Planning and Budget Council, the unit or program head, appropriate Deans, and the Vice President and Provost.
4. The University Planning and Budget Council will act on the recommendations in accordance with Council operating papers and forward their recommendations to the President for review and action.

B. Support Units

1. By October 1 of each academic year, the Office of Planning and Resource Management will provide to the LRPC unit self-studies

(over)

conducted in the preceding six months together with relevant administrative commentary.

2. The LRPC will review the materials with the affected units and the functional area head.
3. The LRPC will develop recommendations concerning unit goals and resource allocations for the ensuing five years and forward the recommendations to unit heads, officers to whom the units report, the appropriate senior officer (President, Vice President or Dean), and the University Planning and Budget Council.
4. The University Planning and Budget Council will act on the recommendations in accordance with Council operating papers and forward the recommendations to the President for review and action.