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MEMO TO: The University Community FROM: Earl Lazerson

In the Spring of 1985, Vice President and Provost Barbara Teters, requested that she be relieved of her present assignment by July 1, 1987, in accordance with her retirement plans.

In order to accede to Dr. Teters' request and to provide an orderly and effective transition, I am presently preparing draft guidelines to govern the search for her successor. The constituency Senates representing faculty, staff and students will be fully consulted regarding the search process, which will begin in the Fall.

Dr. Teters has with foresight and dedication enhanced the University's ability to meet the needs of students and the region it serves. We are in her debt for a job well done.