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MEMO TO: The University Community

FROM: Earl Lazerson

SUBJECT: Compliance with Fire Regulations

A fire occurred in Peck Building, Classroom 2405, at approximately 4 p.m. Friday, May 13, 1983. Heavy smoke spread into the halls, but the fire was contained in the classroom, and no injuries were reported. All areas of the building except the affected room are operational today.

The automatic detection system and manual alarms were activated promptly, and the alarms were sounded a second time, but there was a reluctance on the part of some occupants to leave the building. It also was reported that some personnel were reluctant to leave as directed by University Police, firemen and maintenance staff.

The University has had a long-standing policy that all non-emergency personnel must leave the building immediately when the fire alarms sound. I have instructed the Director of Supporting Services to schedule a series of meetings with Deans, Directors and other administrators to emphasize the importance of complying with this regulation and to review other fire procedures. The utmost support and cooperation of all personnel is imperative for the general welfare and safety of the University community.