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MEMO TO: The University Community

FROM: Earl Lazerson

SUBJECT: University Closing - December 25 to January 4

In coordination with the existing holiday schedule, the University will be closed from Friday, December 25, 1981 to Monday, January 4, 1982. Operations will resume on January 4, 1982.

During this 10-day period, heating, air conditioning, and interior lighting will be maintained at minimum levels normally associated with building closings. Roadway and parking lot lights will also be operated on reduced hours. Normal building operations will resume at 7 A.M. on Monday, January 4, 1982.