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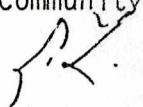
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Edwardsville Bulletin

To the Faculty and Staff of Southern Illinois University at Edwardsville

Vol. 12, No. 23
December 3, 1980

MEMO TO: The University Community
FROM: Earl Lazerson 
SUBJECT: University Reorganization Activities

What follows is a progress report on actions implementing the reorganization of the University as announced on July 31 in Edwardsville Bulletin vol. 12 no. 18. In order to keep the University community fully informed, additional reports will be issued as elements of the reorganization are instituted.

1. Establishment of the Vice President and Provost Search Committee.

In early November the constituency groups completed the selection of constituency representatives to the Committee and on November 14 the Committee met for the first time. The members of the Committee are: Dr. Annette Baich, Dr. Paul Gaston, Dr. Stanford Levin, and Dr. John McCall, appointed by the Faculty Senate; Ms. Patty Jo Birky, Mr. Lawrence Hampton, and Ms. Laura Robinson, appointed by the Student Senate; Ms. Mary Malone and Ms. Christa Oxford, appointed by the University Staff Senate; Mr. Shawn Guyot, appointed by the Planning and Budget Council; Dr. Suzanne Jacobitti, appointed by the Academic Deans Conference; and Mr. David Huntley, appointed by the Academic Directors Conference. At its meeting on November 14 the Committee selected Dr. Annette Baich as its Chairperson. President Lazerson established the following guidelines for the Committee.

- "1. At its first meeting the Committee shall select its own Chairperson.
2. The Chairperson shall be the official liaison between the Committee and the President. All releases of information about the work or activities of the Committee shall be made by the Chairperson.
3. The Committee shall observe affirmative action and equal opportunity regulations in the process of searching for and screening candidates for the Vice President and Provost position.

4. The Committee shall establish its own internal procedures subject to approval by the President.
5. The Committee shall have full freedom to determine which applicants it wishes to interview, which it wishes to reject, and which it chooses to recommend to the President.
6. The Committee shall submit the names of five candidates, in alphabetical order, to the President not later than February 1, 1981, and earlier if possible. The Committee shall also submit to the President data concerning the qualifications of recommended candidates and the results of its examinations and inquiries regarding all candidates.
7. The President shall select his choice for the position from the list of candidates recommended by the Committee. In the event that the President finds that none of the candidates recommended are acceptable or willing to accept the position, he shall consult with the Committee on procedures to be followed in that event. The President shall, however, choose only from among candidates recommended by the Committee.
8. The President shall recommend a single person to the Chancellor and the Board of Trustees for appointment as Vice President and Provost of Southern Illinois University at Edwardsville.
9. Members of the Committee shall be entrusted with the names, professional histories, and personal references of many individuals. Discretion and confidentiality both during and after the search process are critical.
10. Support functions and services for the Committee shall be provided by the Office of the President."

2. Office of the Dean of Students.

To begin consolidation of student services in the Provost's Office the Office of the Dean of Students was transferred from the Vice President for Student Affairs to the Vice President and Provost on October 20. Thus the offices of Counseling and Testing, Health Services, Placement Services, and Student Work and Financial Assistance now report through the Dean of Students to the Provost.

3. Director of Development and Public Affairs.

I am pleased to announce the appointment of Dr. James R. Buck as Director of Development and Public Affairs. Previously serving as Executive Assistant to the President, Dr. Buck formally assumed the Director's position on December 1, subject to ratification by the Board of Trustees.

As Director of Development and Public Affairs, Dr. Buck will serve as a general officer of the University and will have line authority for the following units: Alumni Services and Association, SIUE Foundation Administration, Intercollegiate Athletics and Co-recreation, University News Services (including the University Information Center, and Photographic Services), Cultural Arts and University Museums, and University Graphics and Publications. In addition, he will serve as the University's liaison with the Mississippi River Festival.