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# Edwardsville Bulletin

*To the Faculty and Staff of Southern Illinois University at Edwardsville*

Vol 11, No. 30  
December 4, 1979

MEMO TO: The University Community

FROM: Earl Lazerson *E. Lazerson*

SUBJECT: University Closing, December 22 - January 2

In an effort to conserve energy and reduce operating costs, the University will be closed from Saturday, December 22 to Wednesday, January 2.

During this 11-day period, temperatures in all campus buildings, except those where operations are considered essential, will be maintained at 55 degrees.

Because of the Christmas and New Year's holidays and three floating holidays designated previously, there are only two normal working days--Thursday and Friday, December 27 and 28--in the 11-day period. Employees whose activities are considered essential will be required to work on those days. In return, they will receive one day off at another time. Vice presidents are responsible for determining which employees are essential.

Other employees will be allowed to take one day off with pay. The other day may be charged against vacation time or the employee may choose not to be paid for the day. Employees who do not have accrued vacation time may charge the off-day to future vacation time, with the permission of their supervisors.

I wish you a Happy Holiday and look forward to a productive new year.