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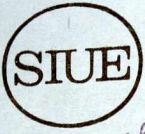
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Edwardsville Bulletin

To the Faculty and Staff of Southern Illinois University at Edwardsville

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Vol. 11, No. 22
September 17, 1979



MEMO TO: The University Community

FROM: Kenneth A. Shaw
Chancellor

SUBJECT: Open Forum

As I'm sure you are aware, the past several months have marked a period of considerable change for SIUE. Last Saturday my service as Chancellor of the SIUE System began. The major challenge that I now face as Chancellor is providing leadership to a System comprised of two strong, free-standing Universities. The continued growth of our Universities depends in large measure on the selection of strong Presidents who have both the authority and the responsibility of leadership. Therefore, probably the most important task that together we face in the months immediately ahead is the selection of a permanent President of Southern Illinois University at Edwardsville.

During the past several weeks representatives of the constituency groups and I have met to develop search and selection procedures for the Presidency of Southern Illinois University at Edwardsville. The "Structure and Guidelines for the Presidential Search Committee, SIUE" which are attached are the result of these meetings. These procedures will allow for significant involvement by students, faculty, and staff in the search process and will, I believe, lead to the selection of a highly qualified President.

I ask that each of you support the constituency groups in the selection of members of the Search Committee and that you cooperate with and support the Search Committee, once constituted. In order to answer any questions that you might have regarding the search, I will attend an open forum to be held Tuesday, September 18, 1979, from 9:00 a.m. to 10:00 a.m. in the Mississippi Room of the SIUE University Center.

Thank you in advance for your cooperation and assistance as we undertake this very important process.

Attachment

September, 1979

STRUCTURE AND GUIDELINES FOR THE
PRESIDENTIAL SEARCH COMMITTEE, SIUE

- I. A Presidential Search Committee to serve in a screening and advisory capacity to the Chancellor in the process of selection of a President for Southern Illinois University at Edwardsville will be established as follows:
 - a. The Committee will be composed of eleven persons, one of whom will be the Chairperson.
 - b. The Chairperson will be selected by the Chancellor in consultation with appropriate constituency representatives to serve on a full-time basis for the life of the Committee.
 - c. The Committee, in addition to the Chairperson, shall be composed of representatives of the following groups:

| | |
|-----------------------------------|---------------------|
| Faculty Senate | - 4 representatives |
| Student Senate | - 2 representatives |
| University Staff Advisory Council | - 2 representatives |
| Deans Conference | - 1 representative |
| Alumni Association | - 1 representative |
 - d. The Chairperson shall name the representatives from each of the groups mentioned above--after having received their recommendations. Each group will provide double the number of names which are required to complete its complement on the Committee, although each group is permitted to indicate its preferences. The Chairperson will attempt to honor these preferences when possible but will also be attentive to overall composition of the Committee--particularly to the needs of adequate diversity.
 - e. Vacancies will be filled by the Chairperson as needed after consultation with representatives of the appropriate constituency group.
 - f. Funds to support the work of the Presidential Search Committee shall be provided by SIUE. The Chairperson will serve as fiscal officer of the account.

- II. The Presidential Search Committee is to carry out its assignment subject at present to the following guidelines:
 - a. The Committee will establish its own internal procedures subject to the ratification of the Chancellor.
 - b. The Committee will observe affirmative action and equal opportunity regulations in the process of searching for and screening candidates for the position.

- c. In the interest of institutional welfare, the search for a President should proceed with all dispatch consistent with a careful and thorough review of all candidates.
- d. The Chairperson of the Committee is designated as the official liaison officer with the Chancellor.
- e. The Committee will prepare a position description including information on the scope and responsibilities as well as the qualifications sought in applicants for the position. This prospectus will be submitted to the Chancellor for approval.
- f. The Committee will submit the names of at least three candidates, in alphabetical order, to the Chancellor not later than April 15, 1980, and earlier if possible. The Committee will also submit to the Chancellor data concerning the qualifications of recommended candidates and the results of its investigations; and it will be prepared to submit additional names if requested by the Chancellor to do so.
- g. The Chancellor will recommend a single person to the Board of Trustees for appointment as President of Southern Illinois University at Edwardsville.
- h. Members of the Committee will be entrusted with the names, professional histories, and personal references of many individuals. Discretion, both during and after the search process, is necessary and appropriate.