MEMO TO: The University Community

FROM: Ria C. Frijters

SUBJECT: Administrative Aide for Personnel Matters

Effective July 1, 1978, Mrs. Ruth Eidson will serve as Administrative Aide to the Vice President for Business Affairs, primarily in the area of personnel matters.

Mrs. Eidson has been with the University sixteen years and enjoys the confidence and trust of the Civil Service employees. For several years, she has served as the University employees' elected representative to the State Universities Civil Service Employees Advisory Committee. In this capacity and as ex officio member of the University Staff Advisory Council, her concern for the welfare of fellow employees has been evident.

As "Ombudswoman," Mrs. Eidson will relate to matters such as affirmative action, career development, and personnel counseling. Many employees would like to express their views, air some problems or seek advice without officially visiting the Personnel Office. Mrs. Eidson will fill that need. In addition, she will function as the editor of a new personnel monthly news bulletin.

This appointment will serve to strengthen my communication with University staff employees and hopefully, will result in a better understanding of their concerns.