MEMO TO: The University Community
FROM: Kenneth A. Shaw
SUBJECTS: (1) University Graphics and Publications
            (2) Administrative Staff Exemption Review Committee

1. University Graphics and Publications

Mr. W. F. Starkey has resigned from the University effective 1 August 1978, to accept employment elsewhere. He is relieved as Director, University Graphics and Publications, effective 1 July 1978, and will work during July completing a special project for the Senior Vice-President for Planning and Review. Accordingly, effective 1 July 1978:

a. The unit, University Graphics and Publications, is transferred from the administrative supervision of the SVP/PR to that of the Vice-President for Business Affairs; and

b. Mr. Arthur Grist, Special Assistant to the VP/BA, also will serve until further notice as Acting Director, University Graphics and Publications.

2. Administrative Staff Exemption Review Committee

The current membership of the Administrative Staff Exemption Review Committee is as follows:

- Ruth Eidson, Chairperson (Civil Service)
- Ruges Freeman (Faculty)
- Jesse Harris (Administrative Staff)
- Jack Drda (Administrative Staff)
- James Rotter (Administrative Staff)
Ex Officio - Walter Bruder (Personnel Office)
- Judy Connolly (Central Affirmative Action Office)