MEMO TO: The University Community
FROM: Earl Lazerson
SUBJECT: Final Examination Week, March 13 - 18

The severe weather we have experienced thus far this winter has created hardships for all segments of the University. Nevertheless, it is of the utmost importance that the integrity of the academic program be maintained, and that the quarter be completed in orderly fashion. I have consulted with President Shaw, the Vice Presidents, the President of Student Government, the President of the University Senate, and the Deans and Directors regarding this situation. As a result, I am designating Final Examination Week, March 13 - 18, as a normal week of instruction. Faculty will be expected to meet all classes during that week. The decision to give final examinations, and the type of examination to be used, rests with individual faculty members. These examinations should be given during the last class session, and within the normal allotted class time. Please accept my appreciation for your aid in resolving this difficult matter.

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