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# Edwardsville Bulletin

To the Faculty and Staff of Southern Illinois University at Edwardsville

Vol. 10, No. 12  
December 5, 1977

*File  
announcement*

MEMO TO: The University Community  
FROM: Kenneth A. Shaw, President *Kenneth Shaw*  
SUBJECT: University Personnel Administration Responsibilities

In accordance with the on-going evaluation of central administrative organization during the transitional period, the following responsibilities in the area of University personnel administration have been assigned to the Vice-President for Business Affairs, effective December 1, 1977:

- a. Supervision of the operational unit "Personnel Office", Arthur M. Hale, Director;
- b. Coordination of the review of the report of the University "Personnel Administration Evaluation Committee" (Harrick-Helsel-Ruffner); and
- c. Direction of the University's efforts as required by Section 36e of the Statute establishing the University Civil Service System.

In connection with c preceding, the name of the "Administrative Staff Advisory Committee" has been changed to the "Administrative Staff Exemption Review Committee" (Chairperson, Ruth S. Eidson).