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Edwardsville Bulletin

To the Faculty and Staff of Southern Illinois University at Edwardsville

Vol. 9, No. 27
May 19, 1977

MEMO TO: The University Community
FROM: Kenneth A. Shaw *Kenneth A. Shaw*
SUBJECT: Review of University Committees
Reporting to the President

1. A review of University Committees which were originally established as reporting to the President has been completed. This review involved a total of twenty-one such committees ostensibly still in existence (or not formally discharged) as of January, 1977. The committees follow, listed in alphabetical order.
 - a. Advisory Committee on University Broadcasting
 - b. Alcohol on Campus Committee
 - c. Civil Service Advisory Committee
 - d. Commencement Committee
 - e. Honorary Degrees and Distinguished Service Awards Committee
 - f. Industrial Advisory Council
 - g. Information Access Committee
 - h. Intercollegiate Athletic Committee
 - i. International Studies Committee
 - j. Latin American Studies Committee
 - k. Liaison Committee for the Coordination of Olin Center Development
 - l. Management Information System Task Force
 - m. Parking and Traffic Committee
 - n. President's Advisory Committee
 - o. Radiological Control Committee
 - p. Retention of Students Committee
 - q. University Administrative Council
 - r. University Building Naming Committee
 - s. University Committee on Research with Human Subjects
 - t. University Fellowship and Scholarship Committee
 - u. University Fire and Safety Coordinating Committee
2. Since the review was initiated, two committees have been formally discharged: The President's Advisory Committee (on 1/28/77); and The University Administrative Council (on 1/28/77).

3. The following committees are now formally discharged, with appreciation to those persons who served on them:
 - a. Advisory Committee on University Broadcasting
 - b. Alcohol on Campus Committee;
 - c. Civil Service Advisory Committee;
 - d. Information Access Committee; and
 - e. Retention of Students Committee. (function subsumed by a recently appointed task force)
4. Two committees will continue to report to the President: the Honorary Degrees and Distinguished Service Awards Committee; and the Industrial Advisory Council.
5. The remaining twelve (of the 21) committees now will report to a Vice President, as indicated in 6 which follows. The Vice Presidents are asked to assess the current function and practice of each committee as assigned:
 - a. to ensure that the committee is concerned with policy recommendation and not administrative implementation; and
 - b. to determine whether the committee should be continued as an ad hoc or permanent body.

Ad hoc committees should function for a time definite, usually not to exceed one year, and should be reviewed periodically as to continuance. Permanent committees should be reviewed at least annually as to function and composition.

6. Assignments

- a. Vice President and Provost
 - (1) Commencement Committee
 - (2) Latin American Studies Committee
 - (3) University Committee on Research with Human Subjects
 - (4) University Fellowship and Scholarship Committee
- b. Vice President for Business Affairs
 - (1) Management Information System Task Force
 - (2) Parking and Traffic Committee
 - (3) Radiological Control Committee
 - (4) University Building Naming Committee (to be reconstituted)
 - (5) University Fire and Safety Coordinating Committee
- c. Senior Vice President for Planning and Review
 - (1) Liaison Committee for the Coordination of Olin Center Development
 - (2) International Studies Committee
- d. Vice President for Student Affairs
 - (1) Intercollegiate Athletic Committee